|  |  |
| --- | --- |
| Company Name: |  |
| Access Advice Project Type: | Click here and select a grant type from the dropdown menu |
| Project Number: |  |
| Company Contact Name: |  |
| Contact Email Address: |  |
| Document Date: |  |
| Service Provider Company Name: |  |
| Consultant/Adviser Name: |  |

# Progress Report

## Project Objectives

What did you want out of the project? (no more than 5-10 lines)

## Activities carried out

List the main activities carried out with the Service Provider and link to the objectives



## Key Challenges

List the challenges encountered and how/whether they were overcome

## Project Outputs & Impacts:

List the key achievements/outputs from the project and how they are expected to benefit the company.

# Project Option Specific Information requirements

**For Access Advice: Green Start and Access Advice: IP Start projects options (only) there are additional information requirement.**

### Access Advice: Green Start

A separate consultant report must be submitted with the claim for all Green Start projects.

### Access Advice: IP Start

Did the project lead to the generation/identification of new IP rights under any of the following headings?

|  |  |  |
| --- | --- | --- |
| Intellectual Property | Quantity | Brief Detail (e.g. territory, PCT filing, invention disclosure etc,  (DO NOT PROVIDE CONFIDENTIAL INFO) |
| Patents(s) |  |  |
| Trademarks(s) |  |  |
| Registered design(s) |  |  |
| Other registered right(s) (plant variety, utility model etc) |  |  |
| Trade secret(s) |  |  |
| Copyright(s) |  |  |
| Database right(s) |  |  |
| License(s)/Agreements(s) |  |  |